



GUNGAHLIN JETS

AUSTRALIAN FOOTBALL CLUB INC.

Est 1982



POLICY – SENIOR REGISTRATION

Policy Number:		Effective Date of this Version:	1 October 2013
Applies to:	Seniors Policy	Supersedes the Version Dated:	

Introduction

1. It costs over \$200,000 to run the Gungahlin Jets Australian Football Club each year plus thousands of hours of work provided free of charge by many volunteers. Paying registration fees on time is a necessary way for players to show their commitment and respect to the club, their team mates and to those volunteers whose efforts allow our players to play football each week. When everyone contributes fairly it makes the Club even stronger and more united.
2. The Gungahlin Jets Australian Football Club is a not for profit community sporting organisation and relies heavily on revenue from annual registration fees to ensure a high quality, safe and structured environment in which members can participate. This policy has been developed to ensure that the Gungahlin Jets Australian Football Club may continue to maintain the facilities and resources essential to its existence through the timely collection of registration fees.

Definitions

In this policy, unless otherwise defined:

“**Club**” means the Gungahlin Jets Australian Football Club.

“**Board**” means the Board of Management of the Gungahlin Jets Australian Football Club.

“**Treasurer**” means the currently appointed Treasurer of the Senior or Junior Club.

“**Player**” means a person who intends to participate as a player in any organised competition entered by the Club.

“**Member**” means any person who has paid the relevant membership fee to the Club.

Purpose of this Policy

The purpose of this Policy is to provide guidelines for the payment of the Gungahlin Jets Australian Football Club player registration fees. It also provides guidelines for managing fees due from players and/or families experiencing hardship. This policy applies to all players at the Club.

Registration Fees

The Board delegates the setting and structure of registration fees (e.g. family discounts) to the senior and junior committees respectively. The senior and junior committees are to submit with their annual budget the registration fee structure to the Board for approval. The general philosophy of the fee structure should consider the basic provisions of fielding sides for each season e.g. insurance, ground hire, league affiliation fees etc.

Payment Due Date

Payment is due in full prior to round 1 selections. Players who have not paid their fees by that date will be ineligible to play unless a payment plan has been previously agreed to with the Senior or Junior committee and will not be

covered by league insurance should an injury occur during training or a practice match. Furthermore, players who have outstanding registration fees will not be granted a clearance to another club until all financial obligations to the Club are met. Players who have not paid registration fees in full are not financial members of the Club and membership entitlements are therefore not extended to them.

Payment Plans

There may be circumstances in which some players are unable to pay all fees upfront. Payment Plans are available to enable the extended payment of registration fees for the playing year. The onus is on each parent/guardian/player to request a Payment Plan if required. A Payment Plan must be agreed in writing with the Senior or Junior Committee before the fees are due. If a player is deemed to be eligible to enter into a payment plan, the following payment plan will apply:

- a. 25 percent of the total fee due by 31 March for the relevant year.
- b. 25 percent of the total fee due by 30 April for the relevant year.
- c. 25 percent of the total fee due by 31 May for the relevant year.
- d. 25 percent of the total fee due by 30 June for the relevant year.

Unless otherwise agreed by the relevant committee, failure to meet the agreed payment plan schedule due dates will make that player ineligible to play from that date. Any club Best and Fairest votes awarded to that player will not be counted if the player fails to meet the agreed instalment dates. A player will not be eligible for end of season awards if registration payments are owed.

Payment

Payment may be made by credit card (Mastercard and Visa only), Electronic Funds Transfer (EFT), Cheque or Cash.

- e. **Payment by EFT:** Commonwealth Bank of Australia BSB 062 915- Account 1009 4978. *Important:* Indicate the player's name(s) in the transfer description
- f. **Payment by Cheque:** Make cheques payable to *Gungahlin Jets Football Club Inc* and include the player's name. Then send to Gungahlin Jets Football Club Inc, PO Box 187, Gungahlin ACT 2912.
- g. **Payment by Cash:** Cash payments can be made at any designated registration day or at any training night to a member of the respective Committee or approved delegate.

Outstanding Debt

Players who have outstanding debts to the Club will not be allowed to register for a new season until the debt has been paid in full.

Fee Waivers due to hardship

Fee waivers (part reduction or full waivers) will be considered by the Senior and Junior Committee on a case by case basis where financial hardship can be demonstrated. Hardship requests will be treated in confidence and players, parents, coaches, support staff and officials are encouraged to present cases in person to any member of the respective Committee who will have the final decision on any financial assistance case.

Fee waivers due to late registration

Players that register with the Club after the season has commenced will generally be required to pay the full player fees. Exceptions will be considered by the respective Committee on a case by case basis once half of the competition season has lapsed. The minimum fee payable will be 50% of the full player fee.

Refund and Fee Waiver

Registering to play with the Club is a whole of season financial commitment. The Club incurs expenditure, mostly committed at the start of the season, including for equipment, ground hire, uniforms, insurances, plus team and player fees to the League. The Club also incurs ground and facility maintenance and capital improvement costs. Player registration fees are relied on to fund the Club's operations and in return players are provided the opportunity to play for the season.

Refunds

A request for a refund must be submitted in writing to the Secretary of the respective Committee. The decision to apply a refund and the amount to be refunded is at the absolute discretion of the respective Committee. All decisions shall be presented to the Board to ensure transparency. Players who submit a request for a refund prior to the first competition game of the season will be granted a full refund.

Players who submit a request for a refund after the first competition game of the season will not be entitled to a refund unless special consideration is granted due to exceptional circumstances such as financial hardship. Refunds will not be granted due to withdrawal caused by injury or moving out of the area. Requests for a special consideration refund will be considered by the Senior or Junior Committee on a case by case basis.

The Club may from time to time approve refunds to players if it is of benefit to the team. If a refund is issued it will usually take into account fees already paid to the Club and the proportion of the competition season that has elapsed, calculated from the time a request for a refund is submitted in writing.